



Torture Inquiry and Relief Commission

Internship Program

The Commission and its History: The Torture Inquiry and Relief Commission (“TIRC”) was created by the legislature in 2009 to investigate claims of police torture used to elicit criminal confessions and, where warranted, refer those claims to court, thereby providing an expedited route for judicial review and relief. It is equally committed to denying meritless claims of torture where confessions were constitutionally obtained. TIRC was initially established to address only cases related to police commander Jon Burge (and his direct reports) but in 2016 the legislature drastically expanded TIRC’s original jurisdiction to any conviction in Cook County.

Interns will gain experience by drafting and serving subpoenas, organizing and assessing evidence in case files with a heavy focus on reviewing, summarizing, and presenting histories of complaints against officers, recommending further investigative steps needed to reach a determination in a case, leading interviews under the supervision of a licensed attorney (if the intern possesses a 711 license), and conducting legal research. Interns are required to be objective, thorough researchers and analysts in order to assist the Executive Director in presenting the eight-member Commission with fair, unbiased assessments of the merits of claimants’ allegations. The TIRC’s office is small, with few staff members, allowing Interns to work directly with the management including the Executive Director, General Counsel, and Supervising Attorneys, and on more infrequent occasions with the Commission.

This position will be in-person at the TIRC’s office located at 555 W. Monroe St. Suite 600-S, Chicago, IL 60661, with remote or hybrid options as determined by agency management.

The length of the Internship Program will be 12 weeks but may accommodate a minimum of 10 weeks and a maximum of 16 weeks. TIRC and Interns shall agree to the determined term prior to the Internship start date.

This Internship is not paid. However, nothing in the TIRC Hiring Plan prohibits Interns from seeking stipends, grants, or other funds from third parties where the Intern’s participation in the TIRC Internship Program meets the requirements for receiving such stipend, grant, or other fund.

The Intern will read all materials provided to him/her and must follow and abide by the rules, policies, regulations, and procedures of the TIRC, agencies under the control of the Governor, and the State of Illinois

Please email questions and application materials to:
Torture Inquiry and Relief Commission
LaWanna Carter
Administrative Assistant
ATTN: TIRC Internship Program
lawanna.carter@illinois.gov



**State of Illinois
Torture Inquiry and Relief Commission**

Volunteer Intern Application

Academic Status

Law Student (1L) (2L) (3L) Other
(Circle One)

Application Term

Year _____ Fall Spring Summer From: _____ To: _____

Date of Application: _____

Personal Information

Name: _____
First Middle (Maiden Name) Last

Address: _____

Phone: _____

E-mail Address: _____

Are you applying for this position through a school program? (yes or no) _____. If yes, please list name of school and program administrator or faculty member.

Name of School: _____

Name of Administrator/Faculty member: _____ Contact # _____

Will you be receiving any monetary compensation or school credit for this position? (yes or no) _____. If yes, please attach any necessary paperwork to support your school credit, school funding, or internship program.

Have you previously applied, interviewed, or worked in any capacity within the State of Illinois? If yes, please provide details and attach a separate sheet if necessary.

Briefly explain why you are interested in an internship with the Illinois Torture Inquiry and Relief Commission:

Education

(List the schools you have attended and/or currently attending along with the other information required)

	Name and School Address	Years Completed	Dates Attended	Graduation Yes or No	Degree Awarded
High School					
Colleges or Universities					
(List Major/ Minor)					
Colleges or Universities					
(List Major/Minor)					
Law/Graduate School					

List other formal and special training courses that may be relevant to this position:

List any foreign languages you speak and indicate your proficiency by placing an “X” in the appropriate space.

Language	Reading	Speaking	Understanding	Writing

References

List the names of two professionals not related to you who have known you for a period of at least 2 years. All persons to whom you refer may be appraise your character, ability, experience, and other qualities.	
1. Name:	Phone#
Relationship:	
2. Name:	Phone#
Relationship:	

List the days and hours you will be available to work between the hours of 8:30 a.m. - 5:00 p.m.

Day	Start	End
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Completed Application Checklist

- _____ Application
- _____ Cover Letter
- _____ Official or unofficial Transcript
- _____ Resume
- _____ Writing Sample (up to 10 pages)

Please return your completed application and materials by email to:

Torture Inquiry and Relief Commission
LaWanna Carter
Administrative Assistant
ATTN: TIRC Internship Program
lawanna.carter@illinois.gov